

Silver DofE Participant Enrolment Form

This form is to be completed and returned to your DofE Leader along with payment of £25* for your eDofE Welcome Pack. All cheques to be made payable to **'Youth Commission'**
BACS transfer sort code 60-09-20 account number 74482130

DofE Centre/School:
Did you register on eDofE for Bronze DofE? No <input type="checkbox"/> Yes <input type="checkbox"/>
If YES – eDofE ID number (if known) :

Personal details:

First name:	Last name:
Gender:	Date of Birth: / /

It is essential you provide us with an email address as your log in details will be sent via email and then you will need to input your postal address in order to receive your welcome pack.

When you first sign in to eDofE you will be asked to record some personal details such as your contact details, ethnicity and personal circumstances along with details of any medical needs you may have. This data is used to enable your Leaders to support you doing your DofE programme and for the DofE's statistical and reporting purposes. You will always have a 'prefer not to say' option.

Contact details:

Email address:	
Address (line1):	
Address (line 2):	
Address (line 3):	
Parish:	Postcode:
Telephone:	Mobile number:

Emergency contact details:

Emergency Contact name:	Relationship to you:
Emergency contact telephone number(s):	

P.T.O.

Youth Commission Consent
<p>*For use by young person with sufficient understanding to consent or by an adult service user (child must be over the age of 13 years to consent themselves)</p>
<p>*Consent to receive service and agreement to record information <input type="checkbox"/></p> <p>The Youth Commission has provided me with information about the service and explained:</p> <ul style="list-style-type: none"> ~ what information they will collect, why and what they will use the information for; ~ that the records may be kept in paper files or on electronic systems and may include photographs, videos and other personal information; ~ my rights to access information recorded about me and ~ that my information will be held in confidence, and the limits to <u>confidentiality</u> ~ The Youth Commission has encouraged me to raise questions and concerns at any stage whilst we work together.
<p>*Off-Site Activities / Visits Consent <input type="checkbox"/></p> <p>I give consent to be transported in a Youth Commission Project, Staff or Volunteer vehicle (when required) and taking part in lower risk activities – examples of which include:</p> <ul style="list-style-type: none"> ~ Visits to places of interest (e.g. Heritage sites) ~ Visits to other youth projects, including inter youth project events (e.g. football, pool, netball) ~ Venues to play sport, games, activities (e.g. Bowling, Football) ~ Attending training and meetings at other venues ~ Spontaneous shopping trips and eating out (e.g. Supermarket, restaurants, cafes etc.) ~ Consent for any higher-risk activity or residential on or off-island trip will require a separate consent form to be completed for each and every separate occasion
<p>*Photography / Filming Consent <input type="checkbox"/></p> <p>I give consent for photographs and video material of myself, named on this registration form, to be used in Youth Commission printed publications, promotional films, web and social media sites including any Guernsey Press, Channel Television or Radio interviews and features</p>
<p>I agree to The Youth Commission processing information about me in order to provide the services and agree to the above consent, as selected.</p> <p>I understand I may review this consent at any time.</p>
<p>*Name of person receiving service: _____</p> <p>*Signature: _____ Date: ___/___/____</p> <p>Staff member: <i>If person signing this form is under 18years old, I have explained consent and believe they are competent in their understanding:</i> _____</p>
<p>BACS Transfer reference: DofE Silver SURNAME: <input type="checkbox"/></p> <p>Cheque enclosed: <input type="checkbox"/></p>

Declaration:

I agree to enrol as a participant on a DofE programme. I understand that I will be managing my programme using the online eDofE system. I acknowledge that this system has a set of terms and conditions that I agree to. These terms and conditions are available at www.eDofE.org

Print Name	Signature	Date
		/ /

Consent to enrol from parent or guardian (if applicant is under 18 years old).

I agree to my son / daughter / ward doing a DofE programme. I note that it is my responsibility to check that any activity my son / daughter / ward undertakes for their DofE programme is appropriately managed and insured, unless the activity is directly managed or organised by their DofE group, centre or Licensed Organisation.

Print Name	Signature	Date
		/ /

Note:

Data supplied on this form and in eDofE and information about DofE activities recorded in eDofE will be used by the DofE Charity, the Licensed Organisation and DofE centre to monitor and manage DofE participation and progress by young people and manage and support Leaders.

The DofE Charity will use personal data to communicate useful and relevant information to either help participants complete a DofE programme, Leaders/LOs to run DofE programmes more effectively or help the DofE Charity to improve the quality and breadth of its programmes.

Occasionally the DofE Charity may send you information relating to commercial offers. If you do not wish to receive commercial information from the DofE Charity you can choose not to by amending your contact preferences in your eDofE profile at any time.

The DofE licence for the Bailiwick of Guernsey is held by The Youth Commission for Guernsey and Alderney to take on the provision of the Duke of Edinburgh's Award in the Bailiwick of Guernsey. Staff responsible for DofE in the Bailiwick may use this information to contact you regarding your DofE Award.

*This cost is made up of a £23 DofE registration fee and a £2 administration fee.

For Licensed Organisation administration only:

Date registered onto eDofE	/ /
Participant Fee received	Yes <input type="checkbox"/> No <input type="checkbox"/>
Username	
User ID number	