

Role description for Board Members of the Youth Commission for Guernsey & Alderney

The Youth Commission's **vision** is that the Bailiwick is a place where all children and young people are ambitious to be the best they can be.

Our Values



We are **child-centred**, young people are at the heart of everything we do.



We build **trusting relationships** with young people.



We work in collaboration to provide **effective**, needs driven services that make a real difference to young people.

The duties of a Trustee are as follows.

- Ensuring that the organisation pursues its stated objectives, as defined in its governing document, by developing and agreeing a long-term strategy
- Ensuring that the organisation complies with its governing document and any other relevant legislation or regulations
- Ensuring that the organisation applies its resources exclusively in pursuance of its charitable objectives (i.e the charity must not spend money on activities that are not included in its own objectives, however worthwhile or charitable those activities are) for the benefit of the public
- Ensuring that the organisation defines its goals and evaluates performance against agreed targets
- Safeguarding the reputation and values of the organisation
- Ensuring the effective and efficient administration of the organisation, including having appropriate policies and procedures in place
- Ensuring the financial stability of the organisation
- Protecting and managing the property of the charity and ensuring the proper investment of the charity's funds
- Following proper and formal arrangements for the appointment, supervision, support, appraisal and remuneration of the chief executive

In addition to the above statutory duties, each Trustee should use any specific skills, knowledge or experience they have to help the Board of Trustees reach sound decisions. This may involve scrutinising Board papers, leading discussions, focusing on key issues, providing advice and guidance on new initiatives, or other issues in which the Trustee has special expertise.

Person specification

- A commitment to the organisation
- A willingness to devote the necessary time and effort
- Strategic vision
- Good, independent judgement
- An ability to think creatively
- A willingness to speak their mind
- An understanding and acceptance of the legal duties, responsibilities and liabilities of trusteeship
- An ability to work effectively as a member of a team
- A commitment to Nolan's seven principles of public life: selflessness, integrity, objectivity, accountability, openness, honesty and leadership.

Time commitment

It is anticipated that the role of a Board Member will be required to commit one day per month to this role. Board meetings are held five times a year.

Payments

This is an unpaid role and neither the Chair, nor Directors, are entitled to receive any payments other than reasonable 'out of pocket' expenses.

Appointment Term

The normal term is three years with the potential for reappointment.

