

Youth Commission Member Privacy Notice

What we do with your information...

We take your privacy seriously and are committed to protecting your personal information. We aim to be clear and open about our data and security practices.

Where we ask you to provide us with any information by which you can be identified, you can be assured that it will only be used in accordance with this privacy statement and in line with the General Data Protection Regulation (GDPR) 2018.

The Youth Commission Data
Protection Officer:
Charlie Cox -
Charlie.Cox@youthcommission.gg



What information do we collect about you?

We record basic contact information

- The type, size and aims of the group you run
- What services you require as a member & any support work that we have provided

How do we use your information?

We collect information to manage our membership services provision and develop new services that you may need in the future.

Who can see my information?

Senior managers and administrators in the Youth Commission. If the Youth Commission is delivering the service on behalf of the States of Guernsey, they may wish to see your information to confirm that our work is proceeding as it should.

Sharing information

We will not sell your information to any third party or use your information for marketing purposes. We will send you information which may be of interest to you but you are able to opt out of this if you wish. We may share your information with third parties where we have a legal duty to do so or to provide you with a service you have requested. For example, we use a third party supplier to provide training. Our third party suppliers are obligated to treat our customers' personal data in compliance with the General Data Protection Regulation 2018.

How do I go about seeing my information?

You are able to review the information we hold about your group and receive a copy of the information at any time by applying to the Youth Commission Chief Executive Officer. This will usually happen quickly and must take place within one month of you asking. We make no charge for this service unless the request is 'excessive or repetitive'.

Keeping your information up to date

We want your information to be accurate and up to date. We will send you a summary at the start of each year to refresh your membership, but you can contact us with changes at any time.

What can I do if I am not satisfied with the process or with what is in my file?

You have the right to request that we delete your information and can discuss this with us at any time. There are some circumstances where we may need to keep your details, for example, if it is necessary to comply with a legal obligation on us. If this situation occurs, then we will explain and discuss these circumstances with you.

If you do not see your file within one month of asking to do so or have any other complaints about the management of your data, please contact The Youth Commission Data Protection Officer. You can also complain to the Information Commissioner.